

## Belvidere Township Regular Meeting

July 12, 2023

- Supervisor Withey called the regular meeting of the board to order at 6:01 p.m.
- Pledge of the Allegiance was given.
- Prayer was given by township resident Roberta Murray
- Roll call – members present: Withey-Supervisor, Herzog-Treasurer, Lane-Clerk, Reynolds-Trustee, Minkel-Trustee
- Motion by Lane to approve the minutes from the regular board meeting on June 14, 2023, Second by Reynolds. Motion carried.

### **PUBLIC COMMENTS**

-Corinne Daly, resident, - asking for assistance on tax assessment on property purchased March 2023. Board explained the board of review process, and who to contact.

-Ken Purchase, resident – Asking about the solar ordinance from November 2022. Commented that he has not heard anything from the planning commission, questioning the delay of approval.

-Cheryl Heartness – Interested in building structure standard setbacks. Questioning the usage of common areas on Horseshoe Lake. Also, new owner operating a Bed and Breakfast in a residential zoning. Tarin will follow up on who owns common areas, Dave to follow up with B&B operations.

-Gary Sellers- Questioning the usage of land on lake that is privately owned. Owner of property has blocked public usage. Board commented that the owner has the right to block access to the lake by usage of that property. Also, Gary commented on all the houses that appear to be empty. Forrest offered to provide owner information if Gary contacts him with addresses.

-Sandy Gomes-

-Asked who owns the outhouse located inside the gate? Board does not know where it came from, possible Dizzi Dazes committee.

-Following up on previously reported building concerns that need repaired; railing and toilet, Andy Reynolds has it on his schedule.

-Armon Withey – commented that we need better communication with the Dizzi Dazes committee.

-Agenda Approval – motion by Forrest Herzog, seconded by Tarin Minkel. Motion carried.

-Forrest Herzog, Treasurer, provided financial summary update.

-Expenses for June approved- motion by Tarin Minkel, seconded by Forrest Herzog.

-Joshua Herzog, Fire Chief, provided June activity report. Added two applicants, Jamie Halm-Poulson & Sam Zachow (Sam is already trained) to the department, Promoted two current employees to Deputy Chief, Cameron Hall and Lanny Vanderlveen.

-Board accepted Joshua Herzog recommendations. Motion by Forrest Herzog, seconded by Andy Reynolds, motion carried.

-Dave Kelsey, Zoning Administrator provided June activity report, two complaints - no violations and Two deck permits. A complaint about a fence facing the wrong direction. No ordinance of what direction a fence should face (rails inside/outside). Wayne will take this complaint to the planning commission for clarity.

-Cemetery monthly report by Chris Reynolds. Several cremation burials and more are coming up soon. - The cremation area is now plotted in a diagram with 150 sites. The backup team members for the cemetery staff are Lee and Jill Murray. Dewey Murray is working on a full profile on veteran flags.

-Campground June report by Robert McParland. Attendance over July 4, 2023, 27 campers. Currently 4 campers.

## **NEW BUSINESS**

-Approval of Cemetery rules – Approved with following changes 1. Replace the word shall with should, 4. Remove the word Sexton, 11. Remove the word Sexton. Tarin to update final copy. Motion by Tarin Minkel, seconded by Andy Reynolds, motion carried.

-Blood drive – motion by Forrest to have a blood drive on August 30, 2023 @ 11 a.m.- 3:30 p.m., with the group Versiti Blood. seconded by Tarin Minkel, motion carried. Tarin will add volunteer requests on website. Roberta Murray and Christy Reynolds volunteered.

- Book Box motion to table by Forrest Herzog, seconded by Yolanda Lane, motion carried.

-Park rules-Armon requested for board members to forward any changes to him.

-Cremation Area- Andy Reynolds presented a diagram of the area to be plotted (122 additional sites). Reached out to three concrete companies for quotes. Received only one quote from Skinner Masonry & Concrete. A complete quote for concrete, placement of stainless numbered disks, back fill edges with extra soil, clean up and rered for a total of \$6,750.00.

-Motion by Armon Withey to award contract to Skinner Masonry & Concrete, seconded by Forrest Herzog, motion carried.

- Motion by Armon Withey to increase budget by \$6,750.00, seconded by Forrest, motion carried.

-Motion by Armon for cremation plot cost to increase \$200.00, seconded by Andy Reynolds, motion carried

-Zoning board appeals training July 18, 2023. Motion by Tarin Minkel for township to pay for board members training up to \$345.00 total, seconded by Forrest Herzog, motion carried.

#### **OLD BUSINESS**

-Status update on Back-up Generators for Fire House and Office – waiting on electric company

-Status on Playgrounds/equipment- completed

-Township Audit Started on June 13- not completed waiting on a confirm date from Auditor to return to finalize.

-Planning Commission New Planner- motion by Tarin Minkel to use Foster, Swift, Collin, and Smith for planning commission writer, seconded by Andy Reynolds, motion carried.

#### **BOARD MEMBERS COMMENTS**

-Andy Reynolds, no comment,

-Forrest asking for permission to add Yolanda Lane and Lanny Vanderveen to the debit card account. Motion by Forrest Herzog, seconded by Armon Withey, motion carried.

-Tarin Minkel- sent a draft of the website for review.

-Yolanda Lane-assuring the public that we are looking into the cemetery complaints about appearance, Christy and Andy Reynolds are meeting with the current landscaping company on contract and service expectations.

#### **PUBLIC COMMENTS**

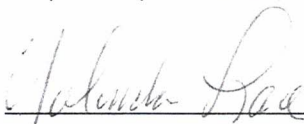
-Ken Justice- will details of the audit be available to the public? Armon confirmed yes, and we are also required to provide a copy to the state.

-Sandy Gomes- During large refuse pick up, September 9, 2023, will we be able to close the road? Joshua Herzog commented have the road block gates available. Although, there were several comments made that we could not. Board to get clarity.

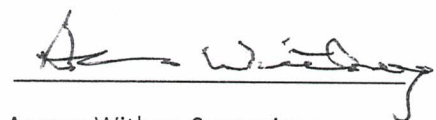
The meeting adjourned at 8:17 p.m.

Next regular board meeting is on August 9<sup>th</sup>, 2023, at 6:00 p.m.

Respectfully submitted,



Yolanda Lane, Clerk



Armon Withey, Supervisor

