

# Belvidere Township Regular Meeting

August 9, 2023

-Supervisor Withey called the regular meeting of the board to order at 6:02 p.m.

-Pledge of the Allegiance was given.

-Prayer was given by township resident Roberta Murray

-Roll call – members present: Armon Withey-Supervisor, Forrest Herzog-Treasurer, Yolanda Lane-Clerk, Andy Reynolds-Trustee, Tarin Minkel-Trustee

-Motion by Yolanda Lane to approve the minutes from the regular board meeting on July 12, 2023.  
Second by Reynolds, Motion carried.

## **PUBLIC COMMENTS**

### **Nancy Snyder-**

- Asked for an update on Boat Launch at Townline Lake. Tarin Minkel commented that it is still at the state level
- An update on Lakeview shores. Forrest Herzog commented that the correct paperwork was not completed. People are still being contacted to buy & sell.
- She inquired about the new website. Tarin Minkel replied, the draft is being edited, and almost ready to move over (launch).

**Ken Purchase-** supplied the board with a copy of the Douglas Twp Solar ordinance for review.

### **Agenda Approval**

-Motion by Forrest Herzog to approve agenda Second by Andy Reynolds, Motion Carried.

### **Department committee reports**

-Treasurer report reported by Forrest Herzog.

- Account established at Community First Credit Union. Asking to transfer \$120,000.00 from the refuse account to a CD at the CFCU. Motion by Withey, second by Minkel, motion carried.
- ARPA Funds account complete, filing up to date. Armon Withey commented that needs to be completed by the end of the year.

Motion by Tarin Minkel to pay bills presented along with Remus Electric for the amount agreed upon previously, second by Andy Reynolds. Motion carried.

-Fire department report by Josh Herzog

- Total 5 runs plus an assist Lakeview
- Added Travis Williams to the roster. He comes fully trained.

Motion by Tarin Minkel to add Travis Williams to the roster. Second by Andy Reynolds. Motion carried  
Josh Herzog commented that the roster is now at 12 total.

-Zoning report by Dave Kelsey

- 1 pole barn permit, 2 variances
- Lane asked about a permit for a mobile home placed near 2<sup>nd</sup> & 3<sup>rd</sup> street. Dave Kelsey will look into it, there was no permit approved.

-Cemetery report by Christy Reynolds

- 6 cremations, 1 full burial, 3 lots, 2 foundations
- Work several hours on the cremation field

-Campground report by Bobby McParland

- 1 pavilion rental
- 191-night rentals
- Outhouse pumped
- Two state police visits looking for runaway children
- Boat launch washout – Andy Reynolds looking into a fix
- Tarin Minkel recommended geogrid. She commented that we need to be careful what we use due to environmental concerns.

-Planning commission report by BJ Cogswell

- There was no meeting last month, no update.
- Tarin Minkel will be the representative for the board
- Armon Withey is asking for monthly meetings to be held 2<sup>nd</sup> Tuesday of the month and the meeting minutes need to be approved by the board

## **NEW BUSINESS**

-Approval of Cemetery rules

- Motion by Tarin Minkel to approve cemetery rules, second by Forrest Herzog. Motion carried. Armon Withey mentioned that we need rules posted and a box with copies.

-Blood drive

- Will be on August 30<sup>th</sup>, 11:00 A.M. – 3:30 P.M. Roberta Murray and Christy Reynolds volunteered. Looking for more volunteers.

- Book Box - tabled

-Park rules

- Motion by Forrest Herzog to change check out time to 11:00 a.m. and approve the rules. Second by Andy Reynolds. Motion carried.
- All Campers get a copy of the rules

-Board room Sign/flag- Armon Withey looked into the design as far back as 2009. Forrest Herzog will reach out to Fran Christesen with minutes for clarification.

-Sign for a zoned community – Tarin Minkel is working with someone on signs.

-Armon Withey mentioned that there are no millages coming due.

-Contract for mowing, plowing, and cemetery – there is no contract. We have a company that is interested in bidding. Discussion tabled on contract.

## **OLD BUSINESS**

-Generac update

- Remus repair called on 8/8/23, all three locations are ready to go
- We agreed to sign up for WIFI monitoring

-Status on playgrounds

- Contractor completed; Andy Reynolds has a few final touches to complete the job

-Status on Cremation Area

- Contractor completed; Andy Reynolds is very pleased with Skinner Masonry's services.

-Status on Audit

- Sara Kanitz (Auditor) contacted Yolanda Lane via email and scheduled to complete the Audit on August 25, 2023.

-New Planner

- Foster Swift Collins and Smith–Tarin Minkel responded that the letter engagement is to be signed they are to review the zoning ordinance and the solar ordinance.

## **Board Members Comments**

Horseshoe Lake update- Tarin Minkel followed up on the B & B complaint. She stated that it is an Air B & B short term rental.

Bass Lake property – Tarin Minkel responded that the township is not responsible for the property. The common property, is owned by all property owners on the lake. The issue of misuse by adjacent property owners, would need to be handled by all the property owners on the lake.

Tarin Minkel contacted the Dizzi Day committee, Robin will keep us informed about future meetings. The meetings are held at the elevator in town

Forrest shared that the zoning board of appeals are meeting on Aug 22, 2023.

Tarin Minkel confirmed that the road commission supports the twp. on any roadblocks that need to be done during events. Road commission will need to be contacted with dates and times.

Armon Withey

- Next regular meeting September 13, 2023 & 6:00 p.m.
- Twp closed on Sept. 4, 2023
- Large refuse changed from Sept 9 to Sept. 16.
- Asking for volunteers for large refuse P/U
  - Volunteered- Tarin, Sandy, Ken, Bud

Public comments

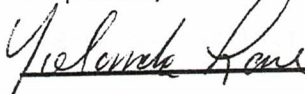
- BJ Cogswell- will the new planner be provided with one person for contact. Tarin, yes, we will know soon and will provide the name.
- Sandy Gomes requested a porta potty for the playground
- Sandy Gomes asked about vines growing on fence, can it be cut?

Board member comments

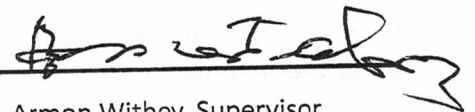
- Forrest Herzog called Central Asphalt to confirm contract. No follow up from the company, assuming there is no contract.
- Forrest Herzog asking for permission to block center St. for church event on Aug 26<sup>th</sup> @11
- Forrest Herzog- zoning board training bill has not been received.
- Andy Reynolds talked about twp. flyers located at 9 different locations
- Yolanda Lane asked for explanation on generic monitoring services

Meeting adjourned 7:38 p.m.

Respectfully submitted,



Yolanda Lane, clerk



Armon Withey, Supervisor