

Belvidere Township Regular Meeting

November 8, 2023

Supervisor Withey called the regular Meeting of the Board to order at 6:00 p.m.

Pledge of Allegiance was given.

Prayer was given by Roberta Murray.

Roll Call:

Members present: Armon Withey – Supervisor, Forrest Herzog – Treasurer, Tarin Minkel – Trustee, Andy Reynolds – Trustee, Yolanda Lane – Clerk.

Members absent: None.

Approval of the October 11, 2023, minutes from the regular meeting of the Board, motion by Forrest Herzog, Treasurer, second by Andy Reynolds, Trustee. Motion carried.

Motion by Forrest Herzog, Treasurer, second by Andy Reynolds, Trustee to approve agenda, motion carried.

Department Reports:

Treasurer's report, Forrest Herzog reviewed account balances.

Motion by Tarin Minkel, Trustee, to pay monthly expenses, second by Andy Reynolds, Trustee. Motion carried. Total monthly expenses approved: \$64,555.19.

Fire department report – Chief Joshua Herzog; monthly activity one smoke investigation, 2 gas leaks, and 1 vehicle accident.

Received a state grant in the amount of \$10,000.00.

Motion by Forrest Herzog to set a spending limit of \$5,000.00 (five thousand), for the fire department, second by Andy Reynolds, motion carried.

Motion by Tarin Minkel, Trustee, to allow the fire department to purchase turn-out gear, outside lighting, removal of the sign, wiring for compressor, and gear driers. Purchase total in the amount of \$41,706.85, second by Andy Reynolds, Trustee. Motion carried.

Zoning report- Dave Kelsey, Zoning Administrator, had six permit requests and two land splits.

Cemetery report- Chris Reynolds, Cemetery Manager discussed the Chapel cleaning estimates for spring cleaning, one cremation burial, and the removal of the military flags. Flags in the chapel and **township** hall are unable to be cleaned. Yolanda Lane, Clerk will be looking into prices for replacing the flags and of disposal of current flags.

Campground report – No report due to the campground being closed for the season.

Planning Commission – Tarin Minkel, Trustee reported the Solar ordinance was completed and sent to the county. Working on amending ordinances: privacy fence, and additional small items for example, pools. Working on short-term rentals ordinance, Leslie, Attorney has provided feedback. Tarin Minkel, Trustee will review and customize documentation provided by Leslie.

New Business:

The county would like the Board to adopt the Hazard Mitigation Plan. Tarin Minkel, Trustee, asked for a presentation from the county at our next meeting. Armon Withey, Supervisor, will reach out to them and organize the presentation.

Armon Withey, Supervisor, presented the 2024 budget to the Board. He is looking for input from the Board, at the next meeting.

Motion by Forrest Herzog, Treasurer, to keep the parking lot next to the bank open throughout the year, second by Andy Reynolds, Trustee. Motion carried.

Old Business:

Motion by Tarin Minkel, Trustee, have a special meeting on the Solar ordinance, November 10, 2023 @ 9:00 a.m., second by Yolanda Lane, Clerk. Motion carried.

Book box update – The box is being made by a third party and they will contact us when completed.

Tarin Minkel, Trustee, will add a zoned community on the website.

2023 Audit- Armon Withey, Supervisor, handed out the first eight pages of the Audit. No items to be noted.

Website – Tarin Minkel, Trustee, reported that the website is live and training for township employees is completed. The official website has the extension GOV, this change results in enhanced security. The original website address will redirect to the new site. Armon Withey,

Supervisor, commented that he would like for the monthly meeting agenda to be added to the website. Yolanda Lane, Clerk, asked who received the contact page email, clerk.

Tarin Minkel, Trustee, will follow up on the alley size and when was open vs closed.

Motion by Andy Reynolds, Trustee, to have 10 trees removed around the township in the amount of \$10,000.00, second by Yolanda Lane, Clerk. Motion carried.

Board Comments:

Forrest Herzog, Treasure, asked if any information that the Board would like to add to the tax forms, please provide it soon.

Forrest Herzog, Treasurer, discussed moving back to the office in June. He does not have available dates at this time.

Tarin Minkel, Trustee, asked if Andy Renolds, Trustee, will be running for election 2024. Andy Reynolds, Trustee, commented no.

Next Meeting:

Armon Withey, Supervisor, commented that the office will be closed the week of Thanksgiving.

Next regular meeting – December 13, 2023 at 6:00p.m.

Meeting adjourned 7:30 p.m.

Yolanda Lane, Clerk

Armon Withey, Supervisor