

Belvidere Township Regular Meeting

December 13, 2023

Supervisor Withey called the regular meeting of the Board to order at 6:01 p.m.

Pledge of Allegiance was given.

Prayer was given by Roberta Murray.

Members Present: Armon Withey – Supervisor, Yolanda Lane- Clerk, Forrest Herzog-Treasurer, Tarin Minkel- Trustee, Andy Reynolds-Trustee.

Members absent: None.

Jerry Mccoy presented and explained the Hazard Mitigation Plan for the county- The plan is designed to identify disaster impact for the future. If the plan is adopted by the township, the township would be eligible to apply for grants that would pay for improvements up to 75% of the cost. The deadline is December 31, 2023. Plan auto renews up to 7 years, at that time the county will contact the township to confirm renewal.

Motion by Armon Withey-Supervisor to accept resolution 2023-03, authorizing the adoption of Montcalm County Hazard Mitigation plan for Belvidere Twp, second by Andy Reynolds-Trustee. Roll Call: Armon Withey – Supervisor, yes, Yolanda Lane-Clerk, yes, Forrest Herzog-Treasurer, yes, Tarin Minkel-Trustee, yes, Andy Reynolds-Trustee, yes. Motion Carried.

Motion by Forrest Herzog-Treasurer, to approve the minutes from November 8th, second by Andy Reynolds-Trustee. Motion carried.

Motion by Tarin Minkel-Trustee, to approve the minutes from November 10th, second by Andy Reynolds-Trustee. Motion carried.

Motion by Tarin Minkel-Trustee, to approve the minutes from November 30th, second by Andy Reynolds-Trustee. Motion carried.

Public comments:

Ken Purchase, commented on our yearly audit. In his opinion, the audit is very generic, and would like to see the board vote on a forensic audit.

Joe Lahti commented on the change of process that is being used to inform the public about open seats within the Planning Commission. Tarin Minkel-Trustee explained that it is not a new process, the same process was used to notify for open seats on the board, for example, the Clerk position.

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Motion by Tarin Minkel-Trustee, to approve the agenda with changes, second by Andy Reynolds-Trustee. Motion carried.

Forrest Herzog-Treasurer gave financial report.

Yolanda Lane, Clerk, commented on how we are paying the assessor. According to the MTA and IRS rules, we currently are paying her incorrectly. A check for November payment was not paid due to the concern of the situation. Lane is asking for the boards input on how we are going to handle payment moving forward.

Motion by Tarin Minkel-Trustee to approve the monthly detail expenses with the following changes: M & M tree service additional \$100.00 to be paid, void check number 27094, and pay Melissa Zemler (assessor) as an employee for the full amount of \$2,566.67 monthly, second by Andy Reynolds-Trustee. Motion carried.

Motion by Armon Withey-Supervisor moves not to pay Melissa's employee portion of back taxes, second by Yolanda Lane-Clerk. Motion carried.

Fire Chief Herzog gave the monthly fire report

Dave Kelsey, Zoning Administrator out ill, no report was given.

Christy Reynolds, Cemetery Manager, gave an update on cemetery activities.

Tarin Minkel, Trustee, discussed meeting times for the planning commission. Concerned about waiting until April to meet due to the delay in revising the ordinance book, which will cost the township additional money. Armon Withey, Supervisor disagreed with the additional meetings and commented that it is not in the budget for additional meetings. The planning commission is to provide an update for next year's budget before January 11, 2024.

Motion by Armon Withey, Supervisor to approve Special Budget meeting to be held January 11, 2024, at 6:00 p.m. Second by Tarin Minkel, Trustee. Motion Carried. The meeting is to be posted on the website

Motion by Armon Withey, Supervisor to approve Special Budget meeting to be held February 21, 2024, at 6:00 p.m. Second by Tarin Minkel, Trustee. Motion Carried. The meeting is to be posted on the website.

Motion by Armon Withey, Supervisor, the appointment of planning commissioner Lanny and BJ appointed term expiration 12/31/2026. Second by Tarin Minkel, Trustee. Motion carried.

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Motion by Armon Withey, Supervisor, to purchase BSA software to include the following modules: accounting, tax, and cemetery, for the cloud version. Second by Tarin Minkel, Trustee. Motion carried.

Motion by Armon Withey, Supervisor, to have a new auditor for next year. Second by Forrest Herzog, Treasurer. Motion carried. Tarin Minkel is looking into the cost of a Forensic Audit and creating a request for quote for a new audit.

Tarin Minkel, Trustee gave an update on county road commission projects. All contracted work is completed except for the chip seal between Hillman and Miles. Douglas Road did not get signed and therefore was not completed.

Tarin Minkel, Trustee commented that the website development is completed, and will continue maintenance and updates.

Tarin Minkel, Trustee, reported that the parking lot/alley is owned by the township. Andy Reynolds, Trustee, is seeking a request for quote on maintenance of the alley.

Forrest Herzog, Treasurer, would like the board to review a plan for weed control down by the lake, dock area.

Forrest Herzog, Treasurer, update on blood drive, he has not heard anything back from the company.

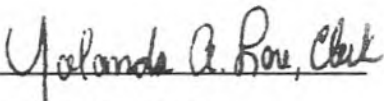
Forrest Herzog, Treasurer, commented on his move back to the office and asked the public for any input on hours for best availability to the public.

Andy Reynolds, Trustee, commented on the increase in public attendance and thanked the public for their participation.

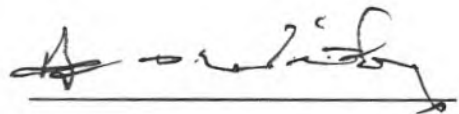
Roberta Murray and her daughter Rhonda provided Christmas cookies, coffee and tea for those at the meeting. THANK YOU! This was a real surprise and a very kind gesture.

The next board meeting is January 10, 2024

Meeting Adjourned 8:06 p.m.



Yolanda Lane, Clerk



Armon Withey, Supervisor *Armon Withey*