

Belvidere Township Meeting

January 10, 2024

Call to Order

Pledge of Allegiance

Prayer – Roberta Murray

Roll Call: Yolanda Lane ___ Forrest Herzog, ___ Tarin Minkel, ___
Andrew Reynolds, ___ Armon Withey ___

Approval of Minutes (December 13 – Regular Meeting)

Public Comments

Agenda Approval

Department/Committee Reports

- Treasurer – Forrest Herzog
 - Account Balances
 - Approve Monthly Expenses
 - ARPA Funds
- Fire Chief – Joshua Herzog
 - Fire Department Improvements
- Zoning Administrator – Dave Kelsey
- Cemetery – Chris Reynolds
- Planning Commission Group – BJ Cogswell or Tarin Minkel
 - Work estimates and approval

Guest

- Dianna Riggleman, Tamarack Library Report District
- Sheila Smith - Update

New Business

- Approval of Audit Report – Year ended March 31, 2023
- Budget Draft for 2024-2025 due. Special Budget Meeting January 11 (Thursday) or January 17 (Wednesday) at 6 pm. With Final Special Meeting on February 21 (Wednesday) at 6 pm. The Township Budget Year is April 1, 2024 thru March 31, 2025.
- Election on February 27 – Presidential Primary
- March Board of Review Training – February 10
- PLM Lake & Land Management Corp. - Forrest
- Easement for Gas Facilities - Forrest
- Assessor Forms Approval:
 - Township/City Household Income & Asset Standards to Eligible for a Poverty Exemption

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- Resolution to Adopt Alternate Start Dates for March 2024, July 2024 and December 2024 Board of Review
- Resolution to Adopt Taxpayers & Non-Resident Taxpayers to Protest in Writing by Letter or Email for Board of Review
- Partial Poverty Exemption Guidelines
- Assessor Issue

Old Business

- Status on Mowing, Plowing and Cemetery Bids and a Contract for current vendor.
- Voting Box Placement.
- Status Report on B S & A Software
- Comments Accounting Controls
 - Dollar Limit Township Broad Member is allowed to spend without approval (Before or After)?
 - Revisit Fire Department \$5,000 spending approval?
- Purchase of recorder to assist in taking Township Board Meeting Notes
- Process for Rental fees when the deposit check bounces
- Request For Proposal – Annual Audit/Auditor

Board Members Comments

Next Meetings:

- Office Closed - 15 (Monday) King's Birthday.
- Regular Monthly Meeting – February 10, 2024 at 6 pm

Public Comments

Thank You for Attending/Meeting is Adjourned